ABSTRAK

Bela Arfi Dayani. 2021. **SISTEM INFORMASI PENGELOLAAN KERJA PADA PERUSAHAAN JASA DESAIN DAN CETAK DIGITAL STUDI KASUS INTIDESIGN MALANG**, Tugas Akhir. Program Studi Manajemen Informatika (D3). STIKI – Malang. Pembimbing: Koko Wahyu Prasetyo, S.Kom, M.T.I

Kata Kunci: Sistem Informasi, Pengelolaan Kerja, Perusahaan Desain, Cetak digital, Pengelolaan Bonus dan Kinerja.

Intidesign adalah perusahaan yang berjalan dibidang jasa desain dan cetak digital. Perusahaan ini melayani pelanggan secara online dan offline. Banyaknya antrian pekerjaan membuat beberapa pekerjaan sering terlupakan. Pembagian kerja setiap karyawan juga belum mempunyai sistem yang membuat pekerjaan terbagi menjadi sama rata. Oleh karena itu sistem yang dibuat ini membuat pekerjaan dapat dipantau dan dikerjakan secara efektif. Hasil pengujian sistem yang didapat adalah sistem dengan 3 pengguna yaitu pemilik perusahaan, karyawan terutama pada bagian desain dan cetak dan manajer sistem 100 % berhasil. 100% responden kuesioner menyatakan bahwa sistem ini memudahkan pemilik dalam melakukan monitoring kerja beserta estimasi waktu dan banyaknya pekerjaan yang telah diselesaikan oleh 1 karyawan, lebih mudah dalam meninjau pembagian bonus dan penilaian kinerja. Manajer dapat melakukan pembagian kerja secara merata, mengatur jadwal kerja, memberikan bonus dan penilaian kinerja secara otomatis berdasarkan jumlah pekerjaan yang telah diselesaikan. Pada sistem ini juga memudahkan karyawan dalam melihat list kerja yang harus dikerjakan sehingga meminimalisir kelalaian kerja. Karyawan dapat mengedit status pekerjaan yang belum dikerjakan menjadi dalam proses pengerjaan / sudah selesai, melihat shift dan bonus serta nilai kinerja yang di dapat. 95% responden menyatakan fitur-fitur didalam website sangat bermanfaat, 100% responden menyatakan bahwa tampilan website sudah menarik.

ABSTRACT

Bela Arfi Dayani. 2021. **WORK MANAGEMENT INFORMATION SYSTEM IN A DIGITAL PRINTING AND DESIGN SERVICE COMPANY CASE STUDY OF INTIDESIGN MALANG**, Final Project. Informatics Management Study Program (D3). STIKI – Malang. Supervisor: Koko Wahyu Prasetyo, S.Kom, M.T.I

Keywords: Information System, Work Management, Design Company, Digital Printing, Bonus Management and Performance.

Intidesign Printing is a company that operates as a digital printing and design service which has 3 branches in Malang. This company serves customers online and offline. The large number of work queues via Whatsapp office or offline makes some jobs often forgotten. The division of labor for each employee also does not have a system that makes the work divided equally. Therefore, the system created makes the work can be monitored and carried out effectively. The system test results obtained are a system with 3 users, namely the owner of the company, employees especially in the design and printing section and the system manager is 100% successful. 100% of the questionnaire respondents stated that this system makes it easier for the owner to monitor work along with the estimated time and number of jobs that have been completed by 1 employee. Owners are also easier to review the distribution of bonuses and performance appraisals. With this system the distribution of bonuses and work assessments becomes more accurate. Managers who serve as cashiers can also divide the work evenly by monitoring the work of each employee. Managers can fill and update work schedules that have been created through this system. Managers can also provide bonuses and performance appraisals automatically based on the amount of work that has been completed on time by employees. This system also makes it easier for employees to see a list of work that must be done so as to minimize work negligence. Employees can edit the status of work that has not been done to be in progress / completed. Employees can see the distribution of work shifts and bonuses as well as the performance value they get every month. 95% of respondents stated that the features on the website were very useful, 100% of respondents stated that the appearance of the website was attractive.